Commonwealth of Virginia Department of Professional and Occupational Regulation 9960 Mayland Drive, Suite 400 Richmond, Virginia 23233-1485 (804) 367-8595



www.dpor.virginia.gov

Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals CONVENTIONAL ONSITE SEWAGE SYSTEM OPERATOR - LICENSE APPLICATION Fee \$100.00

A check or money order payable to the TREASURER OF VIRGINIA, or a completed credit card insert must be mailed with your application package. APPLICATION FEES ARE NOT REFUNDABLE.

			Select the	e <u>one</u> license t	ype yo	u are app	lying f	or:							
		X License Ty	ypes:								Trai	าร			
	A. Journeyman Conventional Operator								101	0					
	B. Master* Conventional Operator- select one of the following:														
	O not hold a Virginia Operator license								110)5					
			rently hold a Vir	<u> </u>				•			610				
			rently hold a Vir	· .			•				611				
		* Master application this application	ants will be autl on.	horized to take	the a	pplicable	exami	inatio	n up	on app	oroval	of			
>	Provide your	current or exp	ired onsite se	wage systen	n ope	r ator lice	nse (if app	plica	ble)?					
	Virginia Lic	ense Number [1 9 4 2				Ехр	iratio	n D	ate _					
1.	Full Legal Na	ame (As it appe	ars on your gove	ernment issued	d ID or	other lega	al doc	umer	ntatio	n.)					
	Last (required)		First	(required)			M	iddle						Gener	ation
2.	Provide at le	ast <u>one</u> of the fo	llowing identifi	cation number	ers*:										
	Social	Security Numbe	r and/or			-			- [
	<u>Virgini</u>	<u>a</u> DMV Control Nu	ımber						L						
	➤ Enter the	same identification nu	mber as used on ex	ا amination, previou	L ıs applic	ations or lice	enses o	n file v	with th	e depar	tment.				
		requires every applica mmonwealth to provid												occupation	issued
3.	Date of Birth	MM/DD/\		st be at least 1	18 yeaı	rs of age.))								
4.	Maiden or Fo	ormer Name(s)													
5.	Mailing Addr	ess (PO Box ac	cepted)												
	The ma	iling address will be			-										
	printe	ed on the license.		City								State	_	Zip Code)
6.	Check here if Street Address is the same as the Mailing Address listed ah							above.							
				City								State		Zip Code	
7	Countract Niver	.h		City								лас		Zip Coue	,
7.	Contact Numbers Primary Telephone Alternate Telephone										 Fax				
			. ,										^		
OFFICE	DATE	FEE	TRANS CODE	ENTITY #				FILE	#/LICE	NSE#				ISSUE DA	TE
USE ONLY						1942									

8.	Email Address							
	Email address is considered a public record and will be disclosed upon request from a third party.							
 Are you applying for a <u>journeyman</u> conventional onsite sewage system operator <u>license</u>? 								
	Yes							
	* <u>Experience Verification Form</u> must be verified by one or more of the following individuals: onsite soil evaluator, a master onsite							
	sewage system operator, a professional engineer, or an authorized onsite soil evaluator certified by VDH before July 1, 2009.							
	Skip to question 12.							
10.	10. Are you applying for a <u>master</u> conventional onsite sewage system operator license?No □							
	Yes If yes, select one of the following requirements to qualify for the examination:							
	1. Hold a <u>current</u> Virginia wastewater works operator license.							
	Virginia license number: 1 9 6 5							
2. Have 6 months of full-time experience* in the operation and maintenance of conventional alternative onsite sewage systems, and completed 10 hours of Board approved training control the basics of operations and maintenance of conventional onsite sewage systems. Required Documentation: Attach a completed Experience Verification Form and a transcretificate showing successful completion of training requirement.								
	 3. Have 1 year of full-time experience* in the operation and maintenance of conventional or alternative onsite sewage systems. <u>Required Documentation:</u> Attach a completed <u>Experience Verification Form.</u> 							
	perience Verification Form must be verified by one or more of the following individuals: alternative onsite soil evaluator, a master ernative onsite sewage system operator, a professional engineer, or an authorized onsite soil evaluator certified by VDH before July 1, 199.							
11.	Are you requesting education and training substitution to qualify for licensure in accordance with 18VAC160-40-70 of the regulations? No Yes If yes, complete an <i>Education & Training Substitution Form</i> .							
12.	Have you ever been subject to a <u>disciplinary action</u> taken by <u>any</u> (including Virginia) local, state or national regulatory							
12.	body? No Yes If yes, complete the <u>Disciplinary Action Reporting Form.</u>							
13.	 A. Have you ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any <u>felony</u>? Any plea of nolo contendere shall be considered a conviction. No							

- 14. By signing this application, I certify the following statements:
 - I am aware that submitting false information or omitting pertinent or material information in connection with this application will delay processing and may lead to license revocation or denial of license.
 - I will notify the Board of any changes to the information provided in this application prior to receiving the requested license, certification, or registration including, but not limited to any disciplinary action or conviction of a felony or misdemeanor (in any jurisdiction).
 - I authorize the Department to verify information concerning me or any statement in this application from any
 person, or any source the department may contact. I also agree to present any credentials or documents
 required or requested by the Department.
 - I authorize any federal, state or local government agency, current or former employer, or other individual or business to release information which may be required for a background investigation.
 - I have read, understand and complied with all the laws of Virginia related to this profession under the provisions of Title 54.1, Chapter 23, of the *Code of Virginia* and the *Onsite Sewage System Professionals Licensing Regulations of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals*.

Signature	Date	